

MISSED, CANCELLED, NO-SHOWS and RESCHEDULED APPOINTMENTS

If you find that you cannot keep your appointment, please cancel it as soon as possible. The latest opportunity to cancel will be at the time of our confirmation phone call to you. By canceling your appointment in a timely manner, you enable us to schedule another patient in need of medical care for that time. Failure to cancel at time of our confirmation call, or "no-shows" will result in a cancellation charge of \$60 -\$250 depending on the type of appointment missed or cancelled. Patients will not be allowed to reschedule until the fee has been paid, and will be scheduled for the Doctor's next available appointment.

Emergencies are always considered when charging for a missed appointment or late cancellation.

I have read and understand the above information regarding cancellations and missed appointments. By signing this form, I agree to the terms stated above.

Name: _____

Date: _____